

# Dennis Moore Memorial Scholarship Fund

## Terms of Reference

### INTRODUCTION

The Reverend Dennis Moore was a well-known figure on the West Coast. He was ordained into the ministry of the Presbyterian Church in 1959 and served in the parishes of Ross South Westland. Retirement provided Dennis with continuing opportunities for service to the community. Throughout his life and ministry Dennis constantly evidenced a keen interest in people and especially a concern for young people in need.

When he died in 1999, Dennis left a substantial bequest to Presbyterian Support. After discussion with Dennis' family, Presbyterian Support believed it appropriate to set aside \$10,000 per annum of Dennis' bequest to form a permanent legacy to his commitment to young people on the West Coast.

Following consultation with the Union parishes on the West Coast and the Moore family, Presbyterian Support has decided to establish a scholarship fund to enable West Coast young people to further their education, promote life skills programmes in schools and provide for the training of youth leaders/teachers.

### AWARDS COMMITTEE

The primary responsibility of the Awards Committee is to advertise, select and recommend applicants for Dennis Moore Memorial Scholarships in accordance with the following procedures. The fund has been instituted primarily to assist a number of permanent West Coast resident students to undertake secondary or tertiary education outside the West Coast region, and to assist in the provision of educational programmes for young people and training of leaders for them.

Membership of the Awards Committee comprises:

- The Chief Executive Officer of Presbyterian Support (ex officio) and his/her appointed nominee.
- Two members of the Board of Presbyterian Support Upper South Island (PSUSI) and one from the West Coast Regional Forum.

The Awards Committee is required:

- To ensure advertising of the Dennis Moore Scholarships or Funding.
- To meet before the end of the academic year to select recipient(s) of the Dennis Moore Memorial Scholarships for the following year.

## CONDITIONS OF SCHOLARSHIPS

### Academic Scholarships

- a) The Awards Committee has the power to nominate applicants to receive individual awards as approved by the Terms of Reference. These awards are to be known as the Dennis Moore Memorial Scholarship. This money is to be paid to the recipient once they have provided satisfactory proof of enrolment.
- b) Priority is given to applicants who have not received other scholarships or grants.
- c) The Awards Committee makes its recommendations from information presented to it. Applications must be on the official application form.
- d) In the event of withdrawal from the programme or unsatisfactory progress, the scholarship is to be repaid in full unless, in the opinion of the Awards Committee, there are exceptional circumstances (e.g. sickness, bereavement) directly pertaining to the withdrawal.
- e) No successful student may normally be nominated to receive a second scholarship for successive or subsequent years of study. In exceptional circumstances, however, the Awards Committee may nominate a student to receive a Memorial Scholarship for a second year of study.
- f) The Awards Committee is to make its recommendations having due regard for a student's academic record, personal qualities, achievements to date, commitment to education, financial position and future prospects.

### Funding for Life Education Programmes for Youth

Funding for short life education programmes targeted at young people may be funded from the Dennis Moore Memorial Scholarship Fund at the discretion of the Awards Committee. Applications should be made on the application form.

## MISCELLANEOUS PROVISIONS

- Any change to the terms and conditions governing the Dennis Moore Memorial Scholarship Fund are to be endorsed by the Board of PSUSI.
- Notice of the names of recipients of Dennis Moore Memorial Scholarships or discretionary grants is to be printed in the three West Coast newspapers and in PSUSI promotional publications.