

Keith Laugesen Memorial Scholarship Fund

TERMS OF REFERENCE

INTRODUCTION

The Keith Laugesen Memorial Scholarship Fund was established thanks to the generosity of the Laugesen family. Keith Laugesen was a second-generation descendant from a hard-working family who migrated to New Zealand from Denmark in 1873. Born in Cheviot in 1905, his father owned the Laugesen General Store, a successful hardware and timber merchant. Keith witnessed poverty in his community and was passionate about making a difference. Continuing the families wishes, Presbyterian Support Upper South Island has created a pilot awards grants to help Maōri and Pacifica school leavers from Hornby High School, with an interest in pursuing a career in community health and wellbeing services.

The Laugesen family left a substantial bequest to Presbyterian Support Upper South Island. Presbyterian Support Upper South Island believed it appropriate to set aside \$10,000 per annum of the Laugesen's bequest to form a legacy to their commitment to Maōri and Pacifica young people who are in their final year of secondary education and are interested in serving their community.

Following consultation with Hornby High School, Presbyterian Support has decided to establish a scholarship fund aimed at enabling Maōri and Pacifica school leavers to further their education, by giving two (2) students per annum a hand up for their first year of study at the tertiary level.

AWARDS COMMITTEE

The primary responsibility of the Awards Committee is to advertise, select and recommend applicants for the Keith Laugesen Memorial Scholarship Fund in accordance with the following procedures. The fund has been instituted primarily to assist several Hornby High School leaver students to undertake tertiary education within the Canterbury region.

Membership of the Awards Committee comprises:

- The Chief Executive Officers of Presbyterian Support or his/her appointed nominee.
- One member of the Board of Presbyterian Support Upper South Island (PSUSI) and one Hornby High school representative

The Awards Committee is required:

- To ensure advertising of the Keith Laugesen Memorial Scholarship Fund.
- To meet before the end of the academic year to select recipient(s) of the Keith Laugesen Memorial Scholarship Fund

CONDITIONS OF SCHOLARSHIPS

Academic Scholarships

- a) The Awards Committee has the power to nominate applicants to receive individual awards as approved by the Terms of Reference. These awards are to be known as the Keith Laugesen Memorial Scholarship Fund. This money is to be paid to the recipient once they have provided satisfactory proof of enrolment.
- b) Priority is given to applicants who have not received other scholarships or grants.
- c) The Awards Committee makes its recommendations from information presented to it. Applications must be on the official application form.
- d) In the event of withdrawal from the programme or unsatisfactory progress, the scholarship is to be repaid in full unless, in the opinion of the Awards Committee, there are exceptional circumstances (e.g. sickness, bereavement) directly pertaining to the withdrawal.
- e) No successful student may normally be nominated to receive a second scholarship for successive or subsequent years of study. In exceptional circumstances however, the Awards Committee may nominate a student to receive a Memorial Scholarship for a second year of study.
- f) The Awards Committee is to make its recommendations having due regard for a student's academic record, personal qualities, achievements to date, commitment to education, financial position and future prospects.

MISCELLANEOUS PROVISIONS

- Any change to the terms and conditions governing the Keith Laugesen Memorial Scholarship Fund are to be endorsed by the Board of PSUSI.
- Notice of the names of recipients of The Keith Laugesen Memorial Scholarship Fund or discretionary grants is to be distributed PSUSI and Hornby High School promotional publications.